

PORTLAND DISTRICT BRANCH 66

NATIONAL ASSOCIATION OF POSTAL SUPERVISORS

February 20, 1979

CONSTITUTION

ARTICLE 1

NAME

This organization shall be known as the Portland District Branch No. 66, National Association of Postal Supervisors.

ARTICLE II

OBJECT

The object of this Association shall be to cooperate with officials of the United States Postal Service to improve the Postal Service and the welfare of its employees; to raise the standard of efficiency; to establish uniform and equitable compensation, modern economical business methods, and to widen the field of opportunity for worthy employees who make the business of the Postal Service their career.

ARTICLE III

MEMBERSHIP

Section 1: All employees defined as eligible for membership in the National Constitution

shall be eligible for membership in Branch 66,

Section 2: Retired members of this branch shall be entitled to associate membership. Associate members shall be required to pay dues at ½ rates of regular members, and are eligible for election to office. Any officer of this branch who retires shall be entitled to complete his/her term of office.

ARTICLE IV

MEETINGS

Section 1: Regular meetings of this branch shall be monthly, except the months of July and August, on such dates and at such places as may be designated by the President or the Executive Committee.

Section 2: A special meeting may be called by the Executive Committee or by the written request of not less than ten percent of the members whose dues are paid at the time such special meeting is requested.

Section 3: Seven members shall constitute a quorum for the transaction of business at any regular or special meeting.

Section 4: Each member present at any meeting who is in good standing is entitled to one vote on all matters coming before a meeting of this Branch.

ARTICLE V

OFFICERS

Section 1: The elective officers of this Branch shall be President, Secretary, Treasurer, Vice President Plant, Vice President City Operations 1, Vice President City Operations 2, Vice President Associate Offices, Executive Vice President Legislature Affairs, Sergeant-of-Arms and Editor. Any vacant officer position will be filled by nomination and election at the next general membership meeting.

Section 2: The President shall preside at all meetings of this Branch; shall call special meetings when ordered to do so in accordance with Article IV; shall appoint all committees except the Executive Committee; decide all questions of order, enforce the articles of the Constitution and By-Laws of this Branch, and shall perform such other duties pertaining to this office. For his/her services the dues of the President shall be remitted.

Section 3: The Executive Vice-President of Legislative Affairs shall serve in the absence of the President. He/she shall serve as Chairman of the Executive Committee and shall perform such other duties as may be assigned to him/her by the President. For his/her services the dues of the Vice-Presidents shall be remitted.

Section 4: The Secretary shall keep an accurate record of the Branch meetings. He/she shall prepare a resume of the Branch meeting for the Editor of the Branch newsletter and shall have charge of correspondence. He/she shall be required to distribute information material to those members or areas of the Portland Post Office concerned. He/she shall be charged with maintaining an accurate roster of supervisors, both active and retired. He/she shall be the custodian of the Constitution and other important papers excepting financial records. For his/hers services the dues of the Secretary shall be remitted.

Section 5: The Treasurer shall collect dues and prepare membership cards; He/she shall have custody of all funds belonging to this Branch. He/she shall issue and co-sign with the President or Vice-Presidents all checks for payment of obligations. He/she shall bill members for unpaid dues beginning with the first of March and/or the first of September of each year and shall continue to bill monthly until the dues are paid or they are dropped as delinquents are retired or have resigned. For his/her services the dues of the Treasurer shall be remitted.

Section 6: A Sergeant-at-Arms shall be elected. The duties of this officer shall be to maintain order, to record the names of members present, and such other duties as directed by the President. For his/hers services the dues of the Sergeant-at-Arms shall be remitted.

ARTICLE VI

EXECUTIVE COMMITTEE

Section 1: The Executive Committee shall consist of all elected officers, in good standing each of whom shall be elected for a term of two years.

Section 2: The Executive Committee shall have full power to act for the Branch at all times except during Branch meetings; shall carry out all mandates of the Branch as expressed by the vote of the members; and shall at all times in Committee follow the policies adopted by the Branch in session.

Section 3: The Executive Committee shall annually, prepare an operating budget for the coming year.

Section 4: A combination of any two signatures of the President, Executive Vice President or Treasurer shall require making valid any check drawn the Treasury of Branch 66, NAPS. Provided that in the case of a check signed and countersigned by the President and the executive Vice-President, because of the absence or incapacity of the Treasurer. The Treasurer or his/her designated successor shall be immediately notified of the issuance of such check.

ARTICLE VII

FINANCE AUDITING COMMITTEE

There shall be a Finance Auditing Committee appointed by the President which shall serve for the calendar year. They shall review all financial transactions of this Branch and audit the financial records at the NW Area Convention.

ARTICLE VIII

DUES AND ASSESSMENTS

Section 1: Dues in this Branch shall be set by a two-thirds majority of those in attendance as a regular or special meeting, payable by payroll deduction or semi-annually in advance on January 1 and July 1 of each year, and shall become delinquent if not paid within six months after becoming due.

Section 2: Special assessments may be levied only upon two-thirds vote of the entire membership by referendum.

Section 3: Any dues credited to the account of a deceased member in advance of the per capita tax period in which the member's death occurred shall be refunded to the estate of the deceased member.

ARTICLE IX

DELEGATES

Section 1: Funds for the expenses of the president and delegates to conventions must be approved by the membership of this Branch by a majority vote at a regular meeting.

Section 2: Any member of this Branch in good standing may be certified as a delegate to a convention held by the National Association of Postal Supervisors at which Branch 66 is entitled to vote, except that in order to be eligible to be certified as a delegate to a National Convention of the National Association of Postal supervisors, a member in good standing must have attended at least one-half of the combined total number of regular meetings held in the two years preceding the date of the National convention.

Section 3: Whatever funds are made available for expenses to delegates, exclusive of the President, to the Conventions of the National Association under Section 1 of this Article shall be divided equally among all delegates who attend and actively participate in Convention proceedings, provided that each member who intends to be a delegate shall make his/her intentions known in writing to the President of this Branch at least ninety days before the scheduled opening date of the National Convention.

Section 4: Any member of this Branch in good standing may be certified as delegate to any convention held by the Oregon State Branch at which Branch 66 is entitled to vote.

Section 5: Whatever funds which are made available for expenses of delegates, exclusive of the President, to Oregon State Conventions under Section 1 of this Article shall be divided equally among all delegates whose names appear on the rolls of at least three meetings since the last convention and actively participate in Convention proceedings.

Section 6: The President shall be Chairman of the Delegation. In his/her absence the delegates shall elect a Chairman from among themselves.

PORTLAND DISTRICT BRANCH NO. 66

NATIONAL ASSOCIATION OF POSTAL SUPERVISORS

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BY-LAWS

ARTICLE I

ORDER OF BUSINESS

Call to Order

Invocation

Pledge of Allegiance

Roll Call of Officers

Reading of Minutes of Previous Meeting

Reading of Communications

Treasurer's Report

Reports of Committees

Unfinished Business

New Business

Good of the Branch

Adjournment

The Order of Business may be changed or suspended at any meeting where a majority vote is taken.

ARTICLE II

ELECTIONS

Section 1: Nominations of officers shall be made at the regular November meeting by a Nominating Committee appointed by the President. Nominations may also be made from the floor at the regular November meeting. Names of candidates shall be included with the announcement of the December meeting.

Section 2: The election of the officers shall be by popular ballot of all members in good standing. Ballots shall be mailed to all members at least fifteen (15) days prior to the December meeting date which will be the deadline for receipt of ballots to be counted. Successful candidates will be determined by a Balloting Committee at this meeting and will be considered duly elected.

Section 3: Newly elected officers shall be installed immediately before adjournment of the meeting at which they are elected or at a designated later meeting and shall assume their respective offices on installation.

Section 4: Election shall be by ballot in all cases when selection is to be made from more than one candidate.

ARTICLE III

AMENDMENTS

Section 1: Amendments to the foregoing Constitution and By-Laws may be made by resolution at any regular meeting and laid on the table until a subsequent regular meeting. An amendment must receive a two-thirds vote of those present at the meeting qualified to act in order to become effective.

Section 2: Notice of the proposed amendment shall be posted in the Branch 66 Bulletin prior to the final consideration of a proposed change in this Constitution and By-Laws.

ARTICLE IV

PARLIMENTARY PROCEDURE

Robert's Rules of Order shall govern the proceedings of the meetings of this Branch except where otherwise provided for by the Constitution and By-Laws of Portland District Branch No. 66. Suspension or modification of the rules at any meeting shall require a the-thirds majority vote.

Amended March 8, 1978 (Charles Tennyson, Pres.; Rose Gossett, Secretary) _____

Amended November 13, 1997 (Eugene Conklin, Pres.; Lynn Yut, Secretary) _____

Amended__May 8, 2001 (Kathi White, Pres.; Nancy McVicker, Secretary)_____

Amended__May 13, 2003 (Kathi Clapp, Pres.; Debbie Dominguez, Secretary) _____

Amended__November 14, 2006 (Luis Gomez Pres.; Nancy McVicker, Secretary)_____