

MEMO

To: SPAC Chairman
1727 King Street Suite 400
Alexandria VA 22314-2753

From: _____
Branch _____

Subject: **SPAC Collection**

Attached is a money order, number _____, representing funds collected for the Supervisors Political Action Committee (SPAC). The **required** information follows:

Meeting date: _____

Convention or meeting

title: _____

Meeting city: _____

Meeting state: _____

Number of people present: _____

Amount collected: _____

If there are any questions about this collection, please contact:

Name _____

Day phone _____

Evening phone _____

Address _____

* According to law, as administered by the Federal Election Commission, SPAC as an organization cannot accept personal checks written to cover group collections, nor can SPAC accept branch or auxiliary checks. Money collected *must be forwarded via money order.*